



Pennsylvania Society for the Prevention of Cruelty to Animals

[www.pspca.org](http://www.pspca.org)

## Pennsylvania SPCA Specialty License Plate Application Instructions

To be eligible for a Pennsylvania SPCA Specialty PA License Plate you must be the registered owner of the vehicle you list on your application and you must have a valid Pennsylvania Driver's License.

### **Ordering Instructions:**

1. **Completely fill out Section A of the PENNDOT application form in this packet.** Forms can also be downloaded online at: [www.pspca.org/shop](http://www.pspca.org/shop). The data requested can be found on your current vehicle registration card.

*NOTE: Carefully read the section entitled "General Information Regarding a Specialty Plate" (below Section D) to ensure that PennDOT will process your application once it is sent in by the PSPCA. The PSPCA is not responsible for providing any additional forms you may need to submit in order to receive a Specialty License Plate – these are your responsibility as a driver.*

2. If you wish to receive extra registration cards, mark the form as such in Section A and be sure to include an additional \$1.50 for each extra card in your check.
3. **Sign and date in Section D.**
4. **Enclose ONE check or money order in the amount of \$45.00** (plus \$1.50 additional for each extra registration card you wish to receive) **made payable to The Pennsylvania SPCA.** We will also accept in-person payments in cash or credit card payments over the phone (215.426.6304 x272).
5. Give your completed application and check to our Adoption Staff or mail these materials to:

**The Pennsylvania SPCA  
Attn: Katie Riecks  
350 E. Erie Avenue  
Philadelphia, PA 19134**

**DO NOT mail the completed form to PENNDOT – it must be signed and submitted by a PSPCA representative!! Contact Katie Riecks at (215) 426-6304 ext. 272 or [kriecks@pspca.org](mailto:kriecks@pspca.org) with any questions.**

Once the PSPCA receives your check and application, it will place your order with the state. It takes two weeks for processing within the Pennsylvania SPCA, and PennDOT four to six weeks to produce your new plates. We appreciate your patience with the application process. Plates will be sent directly to your home from PennDOT.

***Thank you for telling the world you support the Pennsylvania SPCA!***